



**Common Application Form for grant of Incentives to AVCG Industries
listed in the IMAGE Policy**

*** Note:**

1. Fulfillment of eligibility criteria for any request/claim/incentive mentioned hereunder, does not confer any right on the said claim, or entitle the applicant for suo-moto sanction/release of the same nor is it obligatory for sanction of such claim/request/release of incentive on the part of the Sanctioning Authority. The sanction/release of any incentive is based on justification, merits of each case and subject of availability of budget/resources with the Government. No correspondence, whatsoever, in this regard, will be entertained.
2. Please fill all the columns and enclose the relevant documents to avoid rejection.
3. Please apply only for eligible & entitled benefit/incentive to avoid rejection.
4. The veracity of information/figures furnished in the application by the AVCG industry, on investment/employment/turnover is subject to scrutiny and verification by the competent statutory authority.
5. If any information/figures furnished in the application are found to be false at any point of time either during the process of the application or during the applicability of the respective incentive/benefit, or if the applicant obtained such incentive/benefit by misrepresentation of facts, the said incentive/benefit so sanctioned/released is subject to withdrawal and will attract penal clauses as is deemed appropriate/levied by the Government.

APPLICATION FOR GRANT OF INCENTIVES TO AVCG INDUSTRY/COMPANIES

To
The Prl.Secretary to Government
Information Technology, Electronics & Communications Department
Government of Telangana
D Block, 2nd Floor,
Telangana Secretariat
Hyderabad-500022

I. Details of AVCG Company:

1. Name of the Company:
2. Name of the Managing Director:
3. Name(s) of the Director(s):

II. Address of Applicant:

Name and Address:

Contact Person: Email:

Mobile: Telephone:

III. Nature and activities:

- a. Type of Organisation (Pl. tick mark one or more as is applicable:

Proprietary ☐ Partnership ☐ Pvt. Ltd. ☐ Ltd. Co. ☐

- b. Date of incorporation of the Company/Firm:

*** Enclose Memorandum and Articles of Association or as the entity may be in case of Sole Proprietorship/Partnership.**

- c. Date of commencement of commercial operations:

(Date on which the first invoice is raised by you on your client/customer)

- d.1. Line of Activity/Core competency/nature/type of the Organisation (Pl. mark):

1. Animation, Gaming & Digital Entertainment
2. VFX, Comics
3. Incubation Center
4. Start up
5. SMEs
6. AVCGI Product/R&D Companies
7. SC/ST Entrepreneurs
8. Women Entrepreneurs
9. Engineering services
10. Training Institutions
11. Tier II locations
12. Tier III locations
13. Creation of IT Incubation Facilities

d.2. In case your organization is engaged in multiple activities, please indicate your core competency & line of activity from which maximum revenues are generated:

d.3. In case your core competency is in AVCG Product/R&D activity, please give details on Patents/Copy Right/Trade Mark obtained/registered/applied for on the date of application:

e. Existing Status: (Whether operational/Domestic/Export oriented/100% EOU/STPI/SEZ)

f. Investment Made:

i) Plant & Machinery (Rs.):

ii) Land & Buildings (Rs.):

iii) Total (Rs.):

g. Performance: last three years (In lakhs of Rupees):

Year	Export turnover	Domestic turnover	Total turnover*

***Provide Annual Reports / Audited Financial statement**

h. Total number of Employees (employed at present) within India/Overseas:

***Attach authentication from Competent/Statutory Authority, on existing employment (as indicated at Annexure-XV)**

IV. Category under which incentives are applied for:

Normal/General ☐

Mega Project ☐

SC/ST Entrepreneur ☐

Women Entrepreneur ☐

***For Mega Project, provide financial statements for the previous financial year and proposed project proposal**

***For SC/ST Entrepreneurs or Women Entrepreneurs, provide shareholding pattern of the company along with caste certificate (in case of SC/ST Entrepreneur) or birth certificate (in case of Women Entrepreneur) of the applicant.**

V. Incentive applied for (Please mark):

1.	Power	<input type="checkbox"/>	2.	Reimbursement of Stamp duty, transfer duty & Registration fee	<input type="checkbox"/>
3.	Reimbursement of Recruitment Assistance	<input type="checkbox"/>	4.	Reimbursement of Exhibition Stall Rentals and conference delegate fee	<input type="checkbox"/>
5.	Reimbursement of Quality Certification expenditure	<input type="checkbox"/>	6.	Capital Investment Subsidy	<input type="checkbox"/>
7.	Reimbursement of production cost for Animation Theatrical released film	<input type="checkbox"/>	8.	Reimbursement of production cost for Animation Cartoon series	<input type="checkbox"/>
9.	Reimbursement of GAME Production cost	<input type="checkbox"/>	10.	Reimbursement of VFX Production cost	<input type="checkbox"/>
11.	Reimbursement of lease rentals subsidy	<input type="checkbox"/>	12.	Entertainment Tax Exemption	<input type="checkbox"/>
13.	Reimbursement of Internet Bandwidth charges	<input type="checkbox"/>	14.	Allotment of land	<input type="checkbox"/>

[1] Power:

i. Conversion to Industrial Power Tariff:

a. Service connection(s) No(s):

b. Name as mentioned on the Bill

c. Date of obtaining connection

d. Load: (per month / per annum)

*** Enclose copy of the Electricity Bill.**

ii. Avail Renewable Energy Under Open Access System:

The AVCG company may place a special representation with a project proposal justifying the total power requirement and sources of renewable energy, to avail this incentive under the aforesaid incentive scheme.

[2] Reimbursement of Stamp duty, Transfer duty & Registration fee (100/75/50%)

a. Name and Location of the AVCG company:

b. Extent of built up space (sq. ft.):

c. Extent of Land in (acres): (if applicable)

d. Nature of transaction

(i) Mention Sale/Purchase/Lease:

(ii) Claim for 100% / 75% / 50%

(iii) In case it is 2nd transaction: details of 1st transaction with date, location & amount of reimbursement availed

e. Date of registration:

f. Total value of the transaction:

g. Amount of Registration Fee, Stamp duty and Transfer of property duty paid:

h. Amount claimed as reimbursement:

***Enclose copies of the sale/purchase/lease deed and the payment challans.**

***This incentive is not applicable for the land allotted by the Govt.**

[3] Reimbursement of Recruitment Assistance:

a. Date of commencement of operations:

b. Number of employees recruited within 1 year

c. Number of employees recruited in the 2nd year

d. Whether applied for the first year / second year

e. Amount Requested as Reimbursement:

***Enclose Certificate from Provident Fund/Bank/Profession Tax/Income Tax office confirming the no. of the employees, Domicile/Birth Certificate/Proof of Birth from Competent Authority for 50% of the employees of Telangana origin for which this incentive is being applied.**

[4] Reimbursement of Exhibition Stall Rentals and Conference delegate fee:

a. Name of the Exhibition/Conference & Location:

b. Cost of Stall Rental for 9 sq Mts

d. Cost of conference delegate fee paid

d. Dates of Participation

e. Amount claimed:

***Enclose copy of invoices/receipts from Exhibition/Conference organizers.**

***This incentive is applicable for notified events as per Government Memo on Calendar of Exhibitions & Conferences.**

[5] Reimbursement of Quality Certification Expenditure

a. Name/Level of Quality Certification achieved:

b. Date of the Quality Certificate:

c. Name of the Certifying Authority, with address:

d. Total expenditure incurred for obtaining the Quality Certification:

e. Total amount requested as reimbursement:

*** Enclose Copy of the Quality Certificate from Competent Authority, Statement of expenditure incurred duly certified by your audit firm, and copies of all invoices/receipts for the expenditure.**

[6] Subsidy on Capital Investment:

- a.Total Capital Investment made (after April 2016):
- b. Amount of Capital Subsidy applied for:

***Enclose Detailed Statement on Capital Investment made along with relevant invoices. See Annexure for more details**

[7] Reimbursement of production cost for Animation Theatrical Released Film

- a. Production Cost (incurred after April 2016):
- b. Total Amount Requested as Reimbursement:

***Enclose detailed audited statement on specific Production Cost made along with copies of invoices, Certificate from State/Central Board of Film or equivalent certificate (subject to confirmation by the members of CCAVCGI).**

[8] Reimbursement of production cost for Animation Cartoon Series

- a. Production Cost (incurred after April 2016):
- b. Total Amount Requested as Reimbursement:

***Enclose detailed audited statement on specific Production Cost made along with copies of invoices**

[9] Reimbursement of GAME Production cost

- a. Production Cost (incurred after April 2016):
- b. Total Amount Requested as Reimbursement:

Enclose detailed audited statement on specific Production Cost made along with Invoices, Proof of the total number of downloads made on iOS App Store, Google Play Store / Online PC based and other platforms or proof of nomination/award in a national/international reputed gaming conclave

[10] Reimbursement of VFX Production cost

- a. Production Cost (incurred after April 2016):
- b. Total Amount Requested as Reimbursement:

Enclose detailed audited statement on specific VFX Production Cost made along with Invoices towards manpower cost, software & hardware costs and professional services

[11] Subsidy on Lease Rentals

- a.Name and location of leased premises/Rented premises:
- b. Extent of built up space taken (sft):
- c. Total lease rentals per annum:
- d. If subsidy has been availed for the preceding period, please mention dates and total amount claimed earlier:

e. Amount Requested as Subsidy:

***Enclose receipt of payment made to the Landlord**

[12] Entertainment Tax Exemption

a. Name of the Animated Theatrical film

*** Enclose Summary of details of the film with regard to showcasing sufficient evidence about the film being made in Telangana. Also, include specifics of the work outsourced to any other State in India or abroad. Enclose a separate page providing the details.**

[13] Reimbursement of Internet Bandwidth Charges

a. Location:

b. Number of Months (mention dates):

c. Amount paid for Internet Services:

d. Total Amount Requested as Reimbursement:

***Enclose copies of invoices/receipts from the service providers for the period applied for.**

[14] Allotment of land:

Allotment of Government land is subject to applicant meeting eligibility criteria

a. Place/Location of Land required

b. Why is land required?

c. How does it enhance your business?

d. Proposed Activities (pl specify)

e. Proposed Number of Employees on the land, if allotted:

f. Extent of land required (area)(in acres):

g. Proposed Investment:

h. Proposed Built up area (in sq. ft.):

i. Proposed Start Date:

j. Proposed Completion Date:

k. Source of funding:

Any other relevant information/comments/remarks (in justification of your application)

*** Attach proof/evidence/document in support of the claim.**

DECLARATION

I hereby declare that the particulars as given in the application are correct to the best of my knowledge and belief and agree to the terms & conditions of Sanction of our request/incentive claimed /applied through this application.

Place:	<input type="text"/>		
Date:	<input type="text"/>	Signature:	<input type="text"/>
		Name of the Authorized signatory:	<input type="text"/>
		Designation:	<input type="text"/>

Mandatory Documents for all applications:

- In all cases of Application for incentives, the applicant should submit their PAN, TAN/ Service Tax/VAT Registration Number of the Corporate entity.
- Entities which are applying for Capital Investment Subsidy, Allotment of Land, Reimbursement of Production Cost and having more than 10 employees should submit their PF/ESI/TDS Details.